

## Guidelines for Contributing Authors

The Journal of China and International Relations (JCIR) is a scholarly journal affiliated with the joint research-centre China and International Relations (CIR), a collaboration between Aalborg University (AAU), Denmark, and the University of International Relations (UIR), Beijing China. The Journal is published biannually, alternating between English and Chinese issues.

CIR is physically and professionally attached to the Research Center on Development and International Relations, Department of Culture and Global Studies, Faculty of Social Sciences, Aalborg University. The Journal of China and International Relations welcomes contributions that offer informed and insightful analyses from scholars worldwide that stimulate the scholarly debate on contemporary China in the nexus of its new role in the current transnational era of international relations and international political economy. Interdisciplinary in scope, JCIR provides analysis of important China-centred political, economic, social and cultural topics. Special encouragement is given to those who want to develop China-oriented theories of international relations and international political economy.

*Authors are requested to abide by the following guidelines:*

The Journal's submission process is completely online. Authors are requested to submit their articles electronically to the Editor by using the Journal's online submission and tracking process at <http://journals.aau.dk/index.php/jcir/author/submit/1>. To make a submission to the Journal of China and International Relations, you must have a user account and register yourself by filling out the form on JCIR's registration page at <http://journals.aau.dk/index.php/jcir/user/register> in order to be enrolled as an author, or the login page at <http://journals.aau.dk/index.php/jcir/login> if you already have an account. Please see the Journal's *Authors' Guidelines for Online Submissions* at <http://journals.aau.dk/index.php/jcir/about/submissions#onlineSubmissions> for an overview of the submission process and a guide on how to complete it and upload your files.

All correspondence with the Editors, including notifications of decisions, will take place via email.

### *Plagiarism and Originality*

Submissions to the JCIR are accepted on the basis that they are original contributions entirely written by the author(s) and that they are previously unpublished. Articles must also not have been simultaneously submitted for consideration to any other journals or publications, and may not be as long as they are under review with JCIR.

Plagiarism of any sort should be assiduously avoided. Any work or quotes that are included in the article from other authors should be properly cited. Any legal disputes related to plagiarism are the responsibility of, and will have to be resolved by, author(s) themselves.

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The Journal is published in alternating English and Chinese issues. Authors whose texts are written in English may choose to use either American or British English, as long as usage is consistent throughout the article.

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### *Review and Editorial Policies*

All articles will be anonymously peer-reviewed to assess the quality of submissions, and accepted submissions will undergo an editorial process.

The Journal's Editors and Copyeditors retain the authority to make revisions to articles in order to maintain clarity, grammatical correctness, spelling and language consistency, and to ensure that the article is correctly referenced and complies with the Journal's Formatting Guidelines and Reference List Style.

### *Formatting Guidelines*

All articles should be submitted in Microsoft Word compatible file formats. We favour the use of a standard font, preferably 12-point Times New Roman. The text should be single-spaced with 1.5-line spacing.

The standard length of the paper should be no more than 8000 words, including notes and references. In some cases longer a manuscript is allowed, but papers exceeding 9000 words will not be accepted.

JCIR uses the Harvard in-text reference system, namely (author-year) and (author-year-page number) for direct quotes.

Endnotes are preferred to footnotes in the Journal. Endnotes should be used for explanations or extra information, not for references.

*Abstract and Keywords*

An abstract not exceeding 250 words in length should be included with the submission, as well as a list of keywords.

*JCIR's Reference List Style*

All articles submitted to the JCIR must comply with the Journal's Reference Style:

**BOOKS AND CHAPTERS***SINGLE AUTHOR*

Acharya, Amitav. 2009. *Whose Ideas Matter? Agency and Power in Asian Regionalism*. Ithaca and London: Cornell University Press.

*MULTIPLE AUTHORS*

Shinn, David H. and Joshua Eisenman. 2012. *China and Africa: A Century of Engagement*. Philadelphia: University of Pennsylvania Press.

*EDITED BOOK*

Ikenberry, John G. and Michael Mastanduno, eds. 2003. *International Relations Theory and the Asia-Pacific*. New York: Columbia University Press.

*GROUP OR CORPORATE AUTHOR*

World Bank. 2012. *World Development Report 2012: Gender Equality and Development*. Washington DC: The World Bank.

*CHAPTER OR ESSAY IN BOOK*

Li, Xing and Peer M. Christensen. 2010. "Why is the Chinese Communist Party able to Sustain its Hegemony in Eras of Great Transformation?" In Xing Li, ed. *The Rise of China and the Capitalist World Order*. Farnham, England: Ashgate.

**ARTICLES (JOURNAL, MAGAZINE, NEWSPAPER, ONLINE)***ARTICLE IN A JOURNAL (ONE AUTHOR)*

Pye, Lucian W. 1990. "Erratic State, Frustrated Society." *Foreign Affairs*. 69(4): 56-74.

*ARTICLE IN A JOURNAL (TWO AUTHORS)*

Li, Xing and Jacques Hersh. 2006. "Understanding Global Capitalism: Passive Revolution and Double Movement in the Era of Globalization." *American Review of Political Economy*. 4(1/2): 36-55.

*ARTICLE IN A MAGAZINE*

Joshua, Kurlantzick. 2005. "China's Chance." *Prospect Magazine*. March 17.

*ARTICLE IN A NEWSPAPER*

Taib, Mohamed Imran Mohamed. 2012. "Learning Resilience from the Japanese." *The Straits Times*. May 9.

*ARTICLE FROM A FULL-TEXT DATABASE*

Fukuyama, Francis. 2012. "The Future of History." *Foreign Affairs*. Jan/Feb, 91(1). <http://web.ebscohost.com/ehost/detail?sid=590a7432-0214-4a78-a51b-38a2ebc71a92%40sessionmgr11&vid=4&hid=107&bdata=JnNpdGU9ZWwhvc3QtbGl2ZQ%3d%3d#db=aph&AN=69880005>.

*ARTICLE FROM A FREE WEB E-JOURNAL*

Li, Mingjiang. 2011. "Rising from Within: China's Search for a Multilateral World and its Implications for Sino-US relations." *Global Governance*. July 1. <http://www.thefreelibrary.com/Rising+from+within%3a+China's+search+for+a+multilateral+world+and+its...-a0266347267>

**GOVERNMENT INFORMATION***CONGRESSIONAL HEARINGS*

U.S. Congress. House. Committee on International Relations. Subcommittee on African Affairs. 2011. *China's role in Africa: Implications for U.S. policy: Hearing before the Subcommittee on African Affairs of the Committee on Foreign Relations. 112th Cong., 1st sess., November 1.*

*EXECUTIVE DEPARTMENT DOCUMENTS*

The People's Republic of China. Information Office of the State Council. 2011. *China's Peaceful Development*, Beijing: Information Office of the State Council. [http://english.gov.cn/official/201109/06/content\\_1941354.htm](http://english.gov.cn/official/201109/06/content_1941354.htm)

**TRANSLATED SOURCES***CHINESE SOURCES*

Qin, Yaqing. 2012. *Guanxi yu Guocheng: Zhongguo Guoji Guanxi Lilun de Guocheng Jiangou [Relations and Process: Cultural Construction of Chinese International Relations Theory]*. Shanghai: Shanghai Renmin Chubanshe [Shanghai People's Publishing House] (in Chinese).

Yu, Xintian. 2008. “Zhongguo peiyu dongya rentong de sikao” [“On China’s Efforts toward the Building Process of Regional Identity”], *Dangdai Yatai [Contemporary Asia]*. 3: 23 (in Chinese).

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Once you have an account, log in to the journal site and select the role of Author.

After clicking on the *Author* link on your *User Home* page, you will be directed to your *Author's User Home* page, which includes a link to start the five step process necessary to make a new submission to the Journal of China and International Relations. You will need to click the *Save and Continue* button after each step in order to move to the next one.

**Step 1. Start**

To make a submission, select the *New Submission* link to proceed to the first step of the submission process, entitled *Start*. On this page you will need to select the language of your article (English or Chinese), and ensure that in the Submission Checklist all instructions have been followed and all components of your submission are present. You must also agree to the Journal's Privacy Statement. Finally, the author can add any comments, which will be visible to the editor.

**Step 2. Upload Submission**

Follow the instructions on the *Step 2: Uploading the submission* page in order to locate and upload your submission from your computer.

**Step 3. Enter Metadata**

The third step of the submission process serves to collect all relevant metadata, including at a minimum the name and email address of the author/s and the title and abstract of the submission. Additional information, such as institutional affiliations and biographical statement may also be optionally added.

**Step 4. Upload Supplementary Files**

This step is optional, and may be bypassed by not uploading any files and clicking 'Save and continue'. If there are any supplementary files that should be included with the submission, i.e. research instruments, data sets, etc., they may be added in this step.

**Step 5. Confirmation**

The final step provides a summary of the submission. Clicking *Finish Submission* will submit the manuscript. You will receive an acknowledgement by email and will be able to view your submission's progress through the review and editorial process by returning to the *Active Submissions* section of your Author page.